

**MINUTES OF NORMANTON ON SOAR PARISH ANNUAL PARISH COUNCIL MEETING,
THURSDAY 9th MAY 2024 IN THE VILAGE HALL AT 7.00PM**

Present: Cllrs Dave Smith (Chairman), Glen Martin, Patrick Burge, Stuart Sleight

The Clerk Sue Lewis was also present.

24/PC/1 ELECTION OF CHAIRMAN

Nominated: Cllr Dave Smith

**Proposed Cllr Stuart Sleight Seconded Glenn Martin
Agreed Unanimously**

There being no other nominations Cllr Dave Smith was elected as Chairman.

**24/PC/2 TO RECEIVE THE CHAIRMANS DECLARATION OF ACCEPTANCE OF OFFICE
AND AGREEMENT TO ABIDE BY THE CODE OF CONDUCT.**

Cllr Dave Smith signed the Declaration of Acceptance of Office

24/PC/3 APOLOGIES FOR ABSENCE Cllrs Sue Ponting, Nigel Hillier & Matt Barney reasons given and approved.

24/PC/4 ELECTION OF VICE-CHAIRMAN

Nominated: Cllr Stuart Sleight

**Proposed Cllr Patrick Burge Seconded Cllr Glenn Martin
Agreed Unanimously**

**24/PC/5 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE PARISH COUNCIL
MEETING 7th MARCH 2023 – PAGES 25-26**

**Proposed Cllr Dave Smith Seconded Cllr Stuart Sleight
Agreed Unanimously**

24/PC/6 CLERKS REPORT

- A planning application for St James Church has just been received which will be circulated for responses.
- Manhole cover on the grass verge opposite the church – following being reported to VIA a reply has been received “this issue does not meet the criteria for intervention or repair”. Agreed to refer it to Cllr Matt Barney.
- Play inspection is due this month.
- Allotments – complaint received about the hedge not being cut – Cllr Stuart Sleight to action.
- Reminder that it's the Annual Parish Meeting on 16th May at 7pm

24/PC/7 **TO RECEIVE REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

In the absence of Cllr Matt Barney there was nothing to report.

24/PC/8 **TO RECEIVE REPORTS ON POLICING, HIGHWAYS & TRAFFIC MATTERS**

The speed watch gun has now been received back following its repair.

The Clerk was requested to investigate if there are any grants available to buy an interactive speed camera.

The Chair has a meeting with Laura Trussler from VIA and Cllr Matt Barney regarding Butt Lane drains.

24/PC/9 **TO DISCUSS BEST KEPT VILLAGE COMPETITION**

The Clerk reported that our entry had been acknowledged and information regarding judging will be sent out after the closing date.

Village Road will need clearing up before the judging takes place and it was agreed that Stuart would start mowing it again but in the meantime a letter to go the resident asking him to level it off and clear the rubbish.

It was agreed that an announcement will be made at the Annual Parish Meeting

24/PC/10 **TO AGREE CHANGING THE NATWEST BANK ACCOUNT TO ON-LINE BANKING**

Our current regulations are that we issue cheques with 2 signatures but would like to move to on-line banking where the Clerk will set up the payments and another councillor can authorise payment. This will make it easier to do a transfer, no cheques will need to be made out and there will be a saving on postage. It was agreed that the Chairman, and Cllrs Patrick Burge and Glen Martin be added as the authorisers.

24/PC/11 **TO AGREE COST OF UPDATING WEBSITE**

The Clerk reported that an email had been received from the webmaster about the accessibility of the website which needs to be checked as it had not been done for 4 years and it would cost £65. It was agreed to go ahead with this check.

24/PC/12 **TO RECEIVE REPORTS AND UPDATES ON:**

FERRY – BENCH – A former resident Phil Sketchley has contacted Mather Jamie with a request to put a seat on the top of the bank in memory of Mary & Ev Sketchley who ran the ferry for about 25 years, Joanne Stepney has agreed.

JUBILEE FIELD – TO DISCUSS RAMPS FOR CARAVANS ACCESS ON TO FIELD & AGREE ACTION - The Chairman reported that there was a slight issue with the caravans gaining access to the field down the side of the village hall and a bit of the bank needs taking off and sloping in gradually, so at some stage it needs to be tarmacked properly, hardcore has been laid as a temporary measure. When the caravans were bought in fencing was put alongside the play equipment and around the back until they were on the field, and this was used as the access, but tracking will need to be laid in the future.

UPDATE ON SHED – The concrete for the base will be laid tomorrow and the shed has been ordered.

SOAR LANE The Chairman has had a word with landlord about tidying it up and he has agreed but this is to be followed up with a letter.

VILLAGE NEWS ITEMS – Nothing to report

24/PC/13**TO APPROVE CHEQUES, DIRECT DEBITS, & BILL PAYMENTS FOR APRIL 2024**

Proposed Cllr Glenn Martin
Agreed unanimously.

Seconded Cllr Patrick Burge

Cheque No	Payee	Details	Amount
2367	Ladybug Garden Services	Shed Base 50% deposit	625.00
2368	Susan Lewis	Salary	297.60
2369	HMRC	PAYE	74.20
2370	Ladybug Garden Services	Mowing Verges, Strimming etc	516.00
2370	Ladybug Garden Services	Strim around Play Equipment	49.00
2370	Ladybug Garden Services	Strim around Trees	55.00
2371	Susan Lewis	Microsoft Renewal	59.99
2372	Village News	Grant	85.00
DD	PWLB	Loan Repayment	1,292.27
2373	Dave Smith	Hardcore & Shed	579.77
2374	Frogit	Back Up Software	90.00
2375	Ladybug Garden Services	Concrete Base - Balance	625.00

Receipts

		Details	Amount
25/04/24	RBC	Precept Payment	15450.00
2/04/24	J Hellier	Allotment 1&4	100.00

24/PC/14**TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – INFORMATION ONLY**

1. Letter from Sutton Bonington Playscheme requesting a grant for the summer – Agenda item at next meeting.
2. NALC Financial Regulations have been revised and will be on the next Agenda.

24/PC/15**ANY OTHER MATTERS ON WHICH THE CLERK OR MEMBERS WISH TO REPORT. INFORMATION ONLY**

Planters around the village need filling up and road signs cleaning before the judging of the Best Kept Village Comp.

The noticeboard outside the Soar Valley Bus Garage – it has not been used as we cannot get in to it. It was agreed Stuart would try and if not, the noticeboard will be taken down.

Outside No 2 Butt Lane the bushes are covering the pavement and need cutting – Chair to mention to Laura Trussler at VIA.

Footpath jitty at the bottom Main Street near the Boat Club- overgrown and needs reporting.

Footpath sign on Butt Lane still not been replaced.

CPR training event – was a well-attended event with over 28 people attending with good feedback.

Network Rail have put the bridges out for tender.

DRAFT